

Adam Clapton  
Witney Town Council  
Town Hall  
Market Square  
Witney OX28 6AG

Dear Adam Clapton

**SPRINGFIELD SCHOOL – APPEAL FOR GOVERNOR**

I am writing on behalf of the Headteacher and Governors of Springfield School in Witney.

As you may know, Cllr Brenda Churchill has recently retired as a Springfield Governor. The school has been grateful for her interest and involvement.

Finding new Governors is difficult for all schools and we would now like to appeal to councillors in the hope (and expectation) that one will be willing to put themselves forward to take Brenda's place on the Governing Board.

The role is not as onerous as can often be the case in other schools. There are no committees, so all school business is dealt with at monthly meetings during term time. Of course, there are plenty of opportunities for Governors to be involved in the school's activities and each governor is asked to link with a class which they can visit from time to time.

Local involvement in our schools is an important part of serving the community. Without Governors, schools cannot function and staff and headteachers are immensely appreciative of the benefits of a friendly, but critical, outside view.

I would be grateful for an opportunity to speak to councillors on February 10<sup>th</sup> if that is possible.

Yours sincerely

Ric Mellis  
Governor, Springfield School, Witney